

## JOB DESCRIPTION

**TITLE: ST. PAUL'S UCC DIRECTOR OF MUSIC (Nutley, NJ)**

St. Paul's Congregational Church, United Church of Christ, a small church in Nutley NJ, is seeking a part time Director of Music. The position requires approximately ten to fifteen hours per week, fewer in summer when there is no choir. This position will run through June 2022 with option for renewal.

**RESPONSIBILITIES INCLUDE:**

- working with pastor to assist with worship planning
- coordinating services with the Pastor and Music and Worship Commission
- playing the 1968 two manual 17 rank Austin pipe organ for a 10am Sunday service and special services including Christmas Eve and Maundy Thursday (service music including preludes, offertories, postludes, and accompaniment for choir)
- playing for weddings and funerals when available (right of first refusal).
- directing a small but talented and dedicated choir with rehearsals on Thursday evenings and before service on Sundays. In addition to anthems each week, the choir provides service music, special music as needed, and leads congregational singing.
- music preparation and research
- maintaining church's printed music library

**PREFERRED QUALIFICATIONS:**

- College degree in music/performing arts or credentials of formal music training
- 2+ years' experience directing or functioning in a lead position of a worship service

Applicants should have strong leadership skills, be skilled on organ and piano with excellent communication and organizational skills. A familiarity with a wide range of Christian musical styles is preferred. Salary is commensurate with experience.

**Candidates are asked to send a letter of interest, resume, and list of professional references to:**

[info@stpaulsuccnutley.org](mailto:info@stpaulsuccnutley.org)

- or -

**St. Paul's Congregational Church  
10 St. Paul's Place  
Nutley NJ 07110**



St. Paul's UCC  
10 St. Paul's Place \* Nutley, NJ 07110  
(973) 667-4812

[www.stpaulsuccnutley.org](http://www.stpaulsuccnutley.org)